

8 March 2024

Dear Shareholder

Sondrel (Holdings) plc (incorporated in England and Wales with company registered number 07275279) (the “Company”) – Notice of General Meeting

Please accept this letter as notification that a circular containing a notice of a general meeting of the Company (“**Notice**”) to be held at 11:00 a.m. on 25 March 2024 at Sondrel House, Theale Lakes Business Park Moulden Way, Sulhamstead, Reading, RG7 4GB (“**General Meeting**”) has now been published on the Company’s website at <https://ir.sondrel.com/investors/shareholder-information#notices>.

Directors’ recommendation

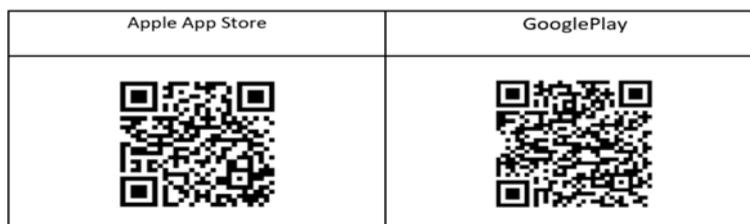
The circular, which includes the Notice, is an important document and requires your immediate attention. The Notice sets out the resolutions to be tabled at the General Meeting (the “**Resolutions**”) and should be read carefully before you complete your vote for the General Meeting.

The directors of the Company consider that the proposed Resolutions are in the best interests of the Company and shareholders as a whole and unanimously recommend that you vote in favour of them, as they intend to do, or procure to be done, in respect of their own beneficial shareholdings.

Electronic proxy vote

You will not receive a hard copy form of proxy for the General Meeting in the post. Instead, you will be able to vote electronically by accessing the shareholder portal at www.signalshares.com. You can submit your proxy vote electronically through www.signalshares.com as soon as possible and, in any event, not later than 11:00 a.m. on 21 March 2024 (or, if the General Meeting is adjourned, no later than 48 hours (excluding any part of a day that is not a working day) before the time fixed for the adjourned meeting).

Alternatively, you may submit your vote electronically via LinkVote+ com as soon as possible and, in any event, by no later than 11:00 a.m. on 21 March 2024 (or, if the General Meeting is adjourned, no later than 48 hours (excluding any part of a day that is not a working day) before the time fixed for the adjourned meeting). LinkVote+ is a free app for smartphone and tablet provided by Link Group (the Company’s registrars). It offers shareholders the option to submit a proxy appointment quickly and easily online, as well as real-time access to their shareholding records. The app is available to download on both the Apple App Store and Google Play, or by scanning the relevant QR code below:



Shareholders who hold their existing shares in uncertificated form in CREST may alternatively use the CREST proxy voting service in accordance with the procedures set out in the CREST Manual as explained in the *Notes to the Notice of General Meeting* accompanying the Notice. Proxies submitted via CREST must be received by Link Group, the Company’s registrars, by no later than 11:00 a.m. on 21 March 2024 (or, if the General Meeting is adjourned, no later than 48 hours (excluding any part of a day that is not a working day) before the time fixed for the adjourned meeting).

If you are an institutional investor, you may also be able to appoint a proxy electronically via the Proximity platform, a process which has been agreed by the Company and approved by the Company's registrars, Link Group. For further information regarding Proximity, please go to www.proximity.io. Your proxy must be lodged by 11:00 a.m. on 21 March 2024 in order to be considered valid or, if the meeting is adjourned, by the time which is 48 hours before the time of the adjourned meeting, excluding any part of a day that is not a working day. Before you can appoint a proxy via this process you will need to have agreed to Proximity's associated terms and conditions. It is important that you read these carefully as you will be bound by them, and they will govern the electronic appointment of your proxy. An electronic proxy appointment via the Proximity platform may be revoked completely by sending an authenticated message via the platform instructing the removal of your proxy vote.

Hard copy proxy form

You may request a hard copy proxy form directly from the Company's registrars, Link Group, by emailing shareholderenquiries@linkgroup.co.uk, calling on 0371 664 0300, or by post at Link Group, Central Square, 29 Wellington Street, Leeds, LS1 4DL. Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. Link Group are open between 09:00 a.m. – 17:30 p.m., Monday to Friday, excluding public holidays in England and Wales. The completed hard copy proxy form should be returned to Link Group as soon as possible and, in any event, by not later than 11:00 a.m. on 21 March 2024 (or, if the General Meeting is adjourned, no later than 48 hours (excluding any part of a day that is not a working day) before the time fixed for the adjourned meeting).

Thank you for your continued support as a shareholder of Sondrel (Holdings) plc.

Yours sincerely,



Graham Curren

Director

For and on behalf of **Sondrel (Holdings) plc**