

22 July 2024

Dear Shareholder

Sondrel (Holdings) plc (incorporated in England and Wales with company registered number 07275279) (the Company) – Notice of General Meeting

Please accept this letter as notification that a circular ("**Circular**") containing a notice of a general meeting of the Company (**Notice**) to be held at 10:00 a.m. (UK time) on 12 August 2024 at Sondrel House, Theale Lakes Business Park, Moulden Way, Sulhamstead, Reading, RG7 4GB (**General Meeting**) has now been published on the Company's website at <https://ir.sondrel.com/investors/shareholder-information#notices>.

Directors' recommendation

The Circular, which includes the Notice, is an important document and requires your immediate attention.

The Notice sets out the resolutions to be tabled at the General Meeting (the **Resolutions**) and should be read carefully before you complete your vote for the General Meeting.

The directors of the Company consider that the proposed Resolutions are in the best interests of the Company and shareholders as a whole and unanimously recommend that you vote in favour of them, as they intend to do, or procure to be done, in respect of their own beneficial shareholdings.

Hard copy proxy form

In line with the Company's approach at annual general meetings, hard copy proxy forms are not being sent to shareholders in connection with the General Meeting. However, you may request a hard copy form of proxy directly from the Company's registrar, Link Group, by calling 0371 664 0391 or by emailing shareholderenquiries@linkgroup.co.uk.

The hard copy proxy form must be completed and returned to Link Group in accordance with the instructions printed on it as soon as possible and, in any event, by no later than 10:00 a.m. on 8 August 2024 (or, in the case of an adjourned General Meeting, no later than 48 hours before the time of such meeting, excluding any part of a day that is not a working day).

Electronic proxy vote

As an alternative to requesting, completing and returning a hard copy proxy form, shareholders can submit their vote electronically using the methods detailed below.

You can submit your proxy vote electronically through www.signalshares.com as soon as possible and, in any event, not later than 10:00 a.m. on 8 August 2024 (or, if the General Meeting is adjourned, no later than 48 hours (excluding any part of a day that is not a working day) before the time fixed for the adjourned meeting).

Alternatively, you may submit your vote electronically via LinkVote+ .com as soon as possible and, in any event, by no later than 10:00 a.m. on 8 August 2024 (or, if the General Meeting is adjourned, no later than 48 hours (excluding any part of a day that is not a working day) before the time fixed for the adjourned meeting). LinkVote+ is a free app for smartphone and tablet provided by Link Group (the Company's registrars). It offers shareholders the option to submit a proxy appointment quickly and easily online, as well as real-time access to their shareholding records. The app is available to download on both the Apple App Store and Google Play, or by scanning the relevant QR code below:

Apple App Store



GooglePlay



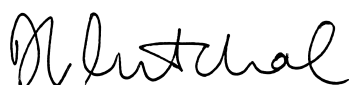
Shareholders who hold their existing shares in uncertificated form in CREST may alternatively use the CREST proxy voting service in accordance with the procedures set out in the CREST Manual as explained in the *Notes to the Notice of General Meeting* accompanying the Notice. Proxies submitted via CREST must be received by Link Group, the Company's registrars, by no later than 10:00 a.m. on 8 August 2024 (or, if the General Meeting is adjourned, no later than 48 hours (excluding any part of a day that is not a working day) before the time fixed for the adjourned meeting).

If you are an institutional investor, you may also be able to appoint a proxy electronically via the Proximity platform, a process which has been agreed by the Company and approved by the Company's registrars, Link Group. For further information regarding Proximity, please go to www.proximity.io. Your proxy must be lodged by 10:00 a.m. on 8 August 2024 in order to be considered valid or, if the meeting is adjourned, by the time which is 48 hours before the time of the adjourned meeting, excluding any part of a day that is not a working day. Before you can appoint a proxy via this process you will need to have agreed to Proximity's associated terms and conditions. It is important that you read these carefully as you will be bound by them, and they will govern the electronic appointment of your proxy. An electronic proxy appointment via the Proximity platform may be revoked completely by sending an authenticated message via the platform instructing the removal of your proxy vote.

If you require assistance with voting online, please contact the Company's Registrar, Link Group, on Tel: 0371 664 0391 or by email at shareholderenquiries@linkgroup.co.uk. Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. Lines are open between 9.00 a.m. – 5.00 p.m., Monday to Friday (excluding public holidays in England and Wales).

Thank you for your continued support as a shareholder of Sondrel (Holdings) plc.

Yours faithfully



David Mitchard

Director

For and on behalf of **Sondrel (Holdings) plc**